

**RAC MEETING MINUTES**  
**Thurs. 6/17/08 1300**  
**Lyon County Law Enforcement Center**

**Voting members present:**

Jeff Wenker – City of Marshall – alternate  
Stacy Tufto – Chippewa County – primary  
Marv Garbe – Chippewa County – alternate  
Jim Jorgenson – Cottonwood County – alternate  
Roger Hawkinson - Jackson County – primary  
Graylen Carlson – Lac que Parle County – primary  
Jack Vizecky – Lincoln County – primary  
Joel Dahl – Lyon County – primar  
Mark Mather – Lyon County - alternate  
Randy Donahue – Murray County – primary  
Kent Wilkening – Nobles County - primary  
Dan Anderson – Nobles County – alternate  
Dan Delaney, Pipestone Co. - primary  
Rick Morris – Redwood County – primary  
Jim Sandgren – Redwood County – alternate  
Evan Verbrugge – Rock County – primary  
Bill Flaten – Yellow Medicine County - primary  
Mark Marcy – Cottonwood Co Alternate  
Gary Reif - Jackson Co. Alternate  
Mike Cumiskey, Worthington PD - Primary

**Guests:**

Craig Hoefs – Alpha Wireless  
Tom Hannon – Consultant  
Steve Borhardt – DPS – ARMER – Regional Interop  
Tammy VanOverbeke – Lyon County EM  
Dan DeSmet, North Memorial  
Ima Sutherland, SWEMS

- Joel Dahl called the meeting to order.
- There was a quorum present at the meeting.
- Kent Wilkening made a motion to approve the minutes from 5-22-08. Evan Verbrugge seconded the motion. Minutes were approved.
- Chairperson report – some individuals need to be added to the email list for notes and other correspondence. If someone desires to be added, please communicate that to Joel Dahl.
  - 2 entities short of having complete sign off - Renville and Yellow Medicine. Redwood is approved by not turned in.
- Randy Donahue, Rep to SRB-OTC had nothing new to report.

- Member Agency Issues - Scott Wiggins is very pleased with progress of this RAC.
- Old Business
  - Tom Hannon spoke about the RAC process. RAC body makes recommendations to advisory board on policy and procedures. Board then makes decisions that bind funds.
  - At this time a fiscal agent has not been determined.
  - Discussion was held about language in Article IV – Administration section. The second option provided by Tom seemed to give the board more options for the future. Bill Flaten made a motion to accept the second option and bring to board changes and let them make decisions on changes. This motion was seconded by Stacy Tufto. Joel will email out the suggested change for the JPA.
- New Business
  - Steve Borchardt presented on Interoperability. He said in the future people should use “plain language” instead of codes. Discussion was held around certain codes needed to keep information from bad guys. It was noted that “plain language” should be used at all times and not just emergencies as people tend to react how they do things on a daily basis.
  - Having others involved in the process was noted. Tammy can arrange EMS/Fire meeting with Steve. Tammy and Steve can contact the Upper & Lower Sioux also.
  - Need to determine an invite list for the RRB meeting in which the RRB board will be determined. The organizational date is scheduled for 1:00 on July 24<sup>th</sup>. A planning committee was appointed and members include: Evan, Rock County; Kent, Nobles County; Joel, Lyon County; Roger, Jackson County; and Dan, Pipestone.
  - Discussion was held around payment for meeting held. Applying for a grant(s) was mentioned. Tammy will check into this.
  - Please remember to contact your unit of government for appointed representatives to the RRB. Once known, please forward their contact information to Joel.
  - Once RAC board determined then user committee and owners & operators committee will follow
  - Tom has offered to help set agenda and explain joint powers agreement at the meeting to determine the RAC board.
- Meeting adjourned at 2:15 p.m.

**NEXT MEETING: Thursday, July 24<sup>th</sup> at 1:00 p.m. at  
Lyon County Law Enforcement Center**