

RAC Minutes 3/25/09

Meeting called to order by Chair Ron. Quorum present

Mike C. moved and Marv G. second to approve minutes from 2/17.

Pam Biladeau added to the agenda.

No report from RRB Chair, no member agency issues, no State Radio Board-OTC report. Ron Antony reported that Graylen Carlson, LQP Commissioner has accepted the appointment to the Governors State Committee.

Federal Engineering – survey results will be e-mailed to Kent.

Discussion on the expense reimbursement and Policies. The attachments to these need to be adopted by the RRB. Will recommend adopting state reimbursement rates.

Dan A. reported on the COML training. It was excellent. No need for a person from each county to attend this. State will decide who. Dan and Mark need to fill out a task book to become certified. Awareness level courses should be given for each county. 5 – 6 persons being trained for each region should suffice. If you are having a large scale community event, please invite a COML trained person to attend and put together a communications plan for you. There are more classes coming and T- T-T classes maybe yet this year.

Steve B. reported on the TIC Plan. 3 responses to the RFP. A contractor has been selected. Mid-April they should be in place. May 1st the person should be working. June 23 & 24 target dates for our region plan to be assembled for HSEM Region V. Should be the next meeting that the training curriculum and exercise strategy will be decided.

Need a committee appointed to expend up to \$3000 to make decisions between meetings on training, etc. expending PSIC dollars. The RRB will authorize this committee to OK these funds.

Committee members appointed were, Evan V., Dallas S. & Bill F. Rob made the motion and Mike C. 2nd to approve these appointments.

Allocation policy for PSIC subscriber equipment discussed. We need 20% local match. Appointed to this committee were Mark M., Randy D & Randy H. Motion to accept these appointments made by Mike C and 2nd by Dallas.

DOT presented work they are doing on the project. Agreements need to be signed before the region gets ARMER access. MN DOT & RRB need a contract.

There needs to be a 3 party agreement between each individual county, RRB & MN DOT that gets into the particulars. There will be education on participation plans by county at a later date. There are limited participants and full participants and these standards are set by the SRB per state statute.

RAC needs to look at the contract and make their recommendation to the RRB to accept. Motion by Marv and 2nd by Evan to make that recommendation.

Mike C. and Kent will have their legal depts.. look at it and bring it to the RRB.

Steve B. recommends we have Tom J. do his presentation (2 hours) Doug P motioned and Marv G. seconded the motion to have that presentation on 4/21 at 6:30 and the RAC will meet at 4:30 that same date.

Pam B. introduced herself. She works with Scott Wiggins and coordinates the radio training statewide.

We need to put together a training workgroup with 2 – 3 members from RAC. Mid-May should be the start for this group. We need an assessment first and number of meetings

will be up to the group along with the location. We need to have the names of these folks and invite members of the User Committee to join this also.

Meeting adjourned.

RRB Minutes 3/25/09

Meeting called to order at 3:40. Quorum present.

Minutes from last meeting approved.

It was decided that all correspondence from RRB & RAC will be shared with both groups.

Expense reimbursement policy approval. Motion to accept by Curt and second by Paul S. Committee to approve up to \$3000 for training expenses approved to conduct their official business by e-mail. This committee is Dallas S., Bill F. & Evan V. Ron will chair this committee.

All counties/jurisdictions need to create a fund or have in their budget the \$ to cover the 20% local match. This is in next years budget. The money needs to be encumbered 1/31/10. Formula for this allocation to be decided.

NGO's and privates have access to PSIC funds.

DOT gave presentation on how they operate, local ordinances, etc. concerning tower construction.

The SRB is comprised of 1/3 state folks and 2/3 local governments.

General tower locations are known at this time. All should be completed in 2 years.

FE will provide draft forms for plan approval process.

Next meeting April 22 at 2:00