

RAC/RRB MEETING
WED. AUG. 26, 2009 2:00 PM
LYON COUNTY LAW ENFORCEMENT CENTER

Attending:

Amy Card	MN HSEM
Harry Algyer	Shetek Consulting
Curt Blumeyer	Lincoln Co. Commissioner
Mike Cumiskey	Worthington PD
John Schueller	Redwood Co. Commissioner
Paul Setzepfandt	Renville Co. Commissioner
Nick Seaton	Balaton Fire
Todd Roelfsema	Lyon Co. Sheriff's Dept.
Dan Anderson	Nobles Co. EM
Jim Reinert	Murray Co. EM
Jim Sandgren	Redwood Co. EM
Kurt Woodruff	Alpha Wireless
Randy Hanson	Redwood Co. Sheriff
Evan Verbrugge	Rock Co. Sheriff
Graylen Carlson	LQP Co. Commissioner
Norm Holmen	Cottonwood Co. Commissioner
Randy Donahue	Murray Co. Sheriff's Dept.
Roger Hawkinson	Jackson Co. Sheriff
Mark Mather	Lyon Co. Sheriff
Rob Yant	Marshall PD
Mark Marcy	Cottonwood Co. EM
Doug Bush	RACOM
Craig Hoefs	Alpha Wireless
Les Muck	MN State Patrol
Jason Purrington	Cottonwood Co. Sheriff
Jim Jorgensen	Cottonwood Co. Sheriff's Dept.
Ken Bradford	Mountain Lake PD
Jim Keyes	Pipestone Co. Commissioner
Paul Polz	Cottonwood Co. Sheriff's Dept
Gary Reif	Jackson Co. Sheriff's Dept.
Phil Nelson	Lyon Co. Commissioner
Dennis Hausman	Federal Engineering
Dan DeSmet	North Memorial
Jeff Lammers	North Memorial
Stacy Tufto	Chippewa Co. Sheriff
Ron Antony	Yellow Medicine Co. Commissioner
Bob Brynes	Marshall Mayor
Tammy VanOverbeke	Lyon Co. EM/Fiscal Agent
Marv Garbe	Chippewa Co. EM
Ron Whitehead	
Steve Borchert	
Tom Hannon	

Meeting called to order by co-chair Mike Cumiskey at 2:05 PM. There is a quorum present.

Stacy moved and second by Jeff to approve minutes on behalf of RAC of July meeting. Motion carried

Curt moved and second by Paul S. to approve July minutes on behalf of RRB. Motion carried.

There will be a presentation on PSAP consolidation after the study is done in Worthington.

Jim K. moved and second by John S. to approve agenda on behalf of RRB. Motion carried.

Evan moved and second by Stacy to recommend approval to RRB pay bills for insurance & Tom Justin presentations in Jackson & Chippewa counties on behalf of RAC. Motion carried

John S. moved and second by Jim K. same motion on behalf of RRB. Motion carried.

Discussion on Tammy being authorized to sign vouchers for bills being paid after bills have been approved. Evan moved and second by Randy D. to recommend approval to RRB for Tammy to sign vouchers after boards have approved payment on behalf of RAC. Motion carried. Norm H. moved and second by John S. on behalf of RRB for Tammy to sign vouchers to pay bills after boards have approved payment. Motion carried.

No report from Kent and no member agency issues.

State Radio Board and DOT meeting to update the 3 year plan & work on standards for aircraft talk groups. North has info on the statewide talk group on their website.

Ron reported that he attended a meeting in St. Cloud and per Scott Wiggins by 2011 all law enforcement must be able to achieve interop capability within 1 hour. 11 are now on air with ARMER.

Phase 3 is nearly complete for the DOT towers. Participation plan training is taking place. CE MN has 14 counties left to complete the participation plans. Standards need to be written. CE MN is working on this and they will share what they have when completed. (verification of vendors) ARMER or not. BCA has already written some standards.

Tom H. reported on regional background checks being done. CE MN is having background checks done by 1 county works for the entire region. Appeals for the vendor process is in revision.

There is an automatic audit process for grants over \$5000.

Accuracy of assessments being questioned. UC has offered to work on these.

Dennis from FE reported that the 1st presentation to the commissioners was happening today in Chippewa County. Renville and Cottonwood counties are done and will be going to the Commissioners. Nobles county will be done in the next day or so. Client Net (FE's Website) is their only way to get these reports to you. Need for new passwords as there has been a security breach. Do Not have the passwords with anyone! Lincoln county will be done tomorrow in Lincoln county.

Steve B. reported that the UC is frustrated by lack of a mission. Waiting for ARMER. Fixing stuff now and will do talk group maps for the region. We need to begin to put

together our interop scheme now. Think about rural fire, etc. that cross borders, protocols and equipment. At this time it appears sufficient.

There are requests for step by step migration to ARMER. MNDOT has produced a document and they will get it to Kent and he will send it out to all.

Ron W. reported that there is a process for procuring the 3 control stations per county. We can order them from a local vendor after the protocol is in order. Regional interop plan is in place and the talk group scheme. The deadline is December (too short) All of the equipment is paid for.

Harry A. reported that the TIC plan is complete. Need the RAC to approve and the RRB and get 2 signatures. Tammy will keep 2 copies of the TIC plan and will bring it to the meetings to collect signatures. PSAP's and our 2 Comm. Vehicles should have copies of the TIC plan also.

Old Business: PSIC grant allocation letters are all in. No update on training.

Owner/Operator letters still needed by: Redwood, Renville, Marshall, Chippewa & Lincoln county.

O/O kickoff on Sept. 30. No food. Next UC meeting on Sept. 23 at 6:30 PM.

Tom H. reported on the assessment approval and acceptance process. In CE MN they went UC to RAC to RRB to the SRB. UC's need to be involved. We need to understand what we want to accomplish through this review. Information can be used as a basis for our regional plan. Possibly form a sub-committee of UC, RAC & RRB to look at this. IN CE MN each agency is maintaining their own document and making it available to be posted on the website. Steve B. stated that CE MN had many companies do their assessments, we just had FE. FE is addressing deficiencies, etc. to the county boards. There will be a county resolution needed to accept FE at some point. Local members of UC's to review FE info before it goes to the county board? Dennis stated that FE is unsure of the expectations of the RAC & RRB on what their assessments need to be. Past assessments done (not by FE) not complete and deficient. Not an issue at FE. A group can review a few reports and get an idea if they are good or not. T1 is priced out in the FE assessment. There are other options out there. FE plan is a fluid document, no one knows this stuff better than their own county. Reviews by sub-committees are showing consistency and uniformity. FE is not missing numbers in SW & SC. Points of Contact were provided if the survey was not returned. What do we want to do?

Steve B. asked if each county accepts the report is that good enough for the RRB?

Graylen suggested that the report go through the UC and then to the RRB. County board approval to the RAC and then to the RRB. FE sends out the report and then gives 10 business days for county board approval. FE will be out of the state in October. Jim K. moved and second by Norm H. on behalf of RRB to go with the county board approval to the RAC and RAC approve to the RRB. Discussion on if we have problems down the road we can re assess this procedure. Motion carried.

Question on if we can legally function as a joint committee (RAC & RRB). Tom will research the bylaws.

New business: Regional Leadership Group – Tom states they have met twice in St. Cloud. They plan to meet quarterly. They address issues of common interest. State Radio Board (SRB) seats 4 RRB persons. A percentage is local govt., state, locals and metro. Plans to rotate the outstate seat on the SRB. This was approved by the leadership

group. 10/26 will be their next meeting. In 2012 SW will supply the alternate and in 2013 the primary. All seemed in approval of that concept.

Rob Yant moved and second by Mark Mather on behalf of the RAC to recommend approval of the TIC plan to the RRB. Motion carried.

Paul S. moved and second by Graylen to accept recommendation by RAC to approve TIC plan. Motion carried.

The TIC plan is a fluid document and will always need to be updated. Someone needs to be in charge of that. We tabled that until the next meeting.

User Committee Report: Jeff Lammers will have Mark Marcy assist him with UC issues. Meeting attendance has been light. They had a tabletop exercise last meeting and that went well. They will work on by-laws at their next meeting. They will bring this to the October RAC/RRB meeting for approval.

Graylen reported on the Regional PSAP Integration. There has been a meeting every month. This is not just about radios. New generation 911 coming. There may not be enough money to get the new technology to outstate. This group will be together for 1 year. A draft of the PSAP Consolidation Guidebook will be available in October. PSAP consolidation is not mandatory. There will be RFP's sent out to 6 SW MN counties. There must be a presentation to the RAC/RRB's. Study will be done in Feb.

Tom Justin will be doing a presentation tomorrow night at Slayton Human Services Lyon County Commissioner Phil Nelson and Sheriff Mark Mather invited all to tour the new detention facility.

Meeting adjourned.

NEXT RAC/RRB MEETING ON

WED. 9/30/09

2:00 PM

LYON CO. LEC

OWNERS/OPERATORS

WED. 9/30/09

3:30 PM

LYON CO. LEC

USERS COMMITTEE

WED. 9/30/09

6:00 PM

MERIT CENTER