

MINUTES FROM RAC/RRB MEETING
4/21/2010
LYON COUNTY LEC

Meeting called to order, quorum present.

Motion by Evan for RAC to accept minutes from last month, second by Bill F. Motion carried.

Same motion by Jim K. for RRB, second by Dave B. Motion carried.

Kent stated that he had 2 items to add to the agenda – subscriber radio agreements for Lincoln and Nobles Counties.

Motion by Mike C. to accept the agenda with the additions for the RAC, second by Mark M.

Motion carried. Same motion for RRB by Paul S. and second by Curt B. Motion carried.

Motion by Marv G. for RAC to pay all presented bills, second by Randy D. Motion carried. Same motion for RRB by Dave B. and second by Paul S. Motion carried.

Randy D. reported that he attended the April 13 OTC meeting with Dan A.

Jeff L. reported that the next Users Committee (UC) will be May 25. Ulie Seal, Bloomington Fire Chief and the Willmar Fire Chief will give a presentation to the group. Also, reminder of the tabletop exercise on May 3.

Owners Operators (O/O) Committee worked on their 1st standard: #3.32.0 “Plain language”.

They would like to keep the following 9 10 codes: 10 – 2 (I’m OK), 10 -4 (OK), 10 – 6 (enroute to the call), 10 – 7 (shift over), 10 – 8 (out at the last call), 10 – 12 (another person is here with me), 10 – 29 (wanted person), 10 – 52 (traffic accident with injuries), 10 – 54 (traffic accident with fatality).

Question on who writes the standards. Answer was whoever the Chair designates. The O/O will present written standards next month.

Marv reported on the tax exemption for radio equipment. Last he heard the bill was going forward retroactive to July 2006. Kandiyohi Co. is expecting about \$150,000 back. Marv said to stay on your legislators and representatives on this topic.

Statewide DECN Conference is next week in St. Cloud. Expenses (meals, lodging, mileage, registration) are reimbursable from the grant. Tammy will need receipts along with completed expense reimbursement form.

There are continuing issues with the DECN grant process. The SRB website has info under “grants” on their web page. Marv said there will be more equipment and enhancement grants, no idea when. Jim R. stated that it is stupid and difficult having 2 different agencies (HSEM & DECN) administering grants for interoperability. We will try to get these issues addressed at the DECN conference.

Kent stated that the AFG grant amounts are coming out. 3 departments in our region received them. Nobles, Chippewa and Jackson counties did not get the grant. They are re-applying, but can’t do that until they get a letter telling them that they did not get the grants. Even if you didn’t get this grant, the timeline should still be workable. You have to get this grant this time or the next time in order to meet the deadlines. Kent advised everyone to watch your budgets to insure that you are not supplanting.

More standards reviews will be done by O/O.

LQP County not ready yet with their participation plan.

Discussion on the May 3rd tabletop and the meal expenses. No charge for the venue, just for the meals that must be provided by SMSU catering service. Keep meal cost under our approved dinner cost.

Motion for RAC by Marv for approval of the food contract, second by Mark M. Motion carried.

Motion by Jim K. for the RRB for same as above motion, second by Kevin V. Motion carried.

Motion for RAC by Mike C. and second by Randy H. to approve Nobles & Lincoln counties to get approval from DOT for their subscriber agreements. Motion carried.

Same motion as above for RRB by Curt B. and second by Paul S. Motion carried.

Dan A. made a presentation and seeks approval for submission of a DECN grant. This is for ARMER integration for 2010 – 2011. This is for funding towards some PSAP equipment, microwave link from PSAP to towers, etc.

Motion for RAC by Marv and second by Mike C. to approve sending this grant request on to the SRB. Motion carried. Same as above motion made for RRB by Dave B. and second by Jim K. Motion carried.

Discussion on a records retention policy. We need to add this to the administrative standards. Kent recommendation that each agency maintain retention of their own records.

Motion made for RAC by Dan D. and second by Evan to accept this recommendation. Discussion was to table this until a policy exists to look at. Motion failed.

There should be discussion and guidance on the grant administration stuff at the DECN conference.

Graylen asked about having a budget with balances available on the website. Kent is working to get this put on the website.

Discussion on if we could start to go to quarterly meetings. It's not really possible until we get up and running on the ARMER system. We still need to get all our participation plans approved and our contracts with MN DOT all done.

Discussion on if there is any way to share information on grants. Sharing info. within our existing region contacts has been successful.

The LQP participation plan needs to be approved at our next meeting.

Meeting abruptly adjourned.

**NEXT MEETING
WED. MAY 26, 2010 AT 1:00 P.M.
MARSHALL FIRE DEPT.**