

RAC/RRB MEETING MINUTES
5/26/2010 1:00 PM
MARSHALL FIREHALL

Attending were:

Jeff Lammers, North, User Comm. Chair
Mark Dahl, Chippewa Co.
Mike Hennen, Renville Co. EM
Graylen Carlson, LQP Co.
Mark Mather, Lyon Co. SO
John Schueller, Redwood Co.
Dan Anderson, Nobles Co. EM
Craig Hoefs, Alpha Wireless
Jim Keyes, Pipestone Co.
Paul Setzepfandt, Renville Co.
Todd Roelfsema, Lyon Co. SO
Dan DeSmet, North
Gary Sorenson, Cottonwood Co.
Phil Nelson, Lyon Co.
Steve Ewing, Pipestone Co. EM
Loren Tusa, Jackson Co.
Steve Borchardt, DECN
Tom Hannon, DECN
Les Muck, MN State Patrol
Rob Yant, Marshall PD
Jack Vizecky, Lincoln Co. SO
Marv Garbe, Chippewa Co. EM
Chris Dybeveck, Worthington PD
Amy Card, HSEM
Doug Pomplun, Renville Co. SO
Roger Hawkinson, Jackson Co. SO
Dan Delaney, Pipestone Co. SO
Mike Mazzitello, GeoComm
Jeff Johnson, Jackson Co. EM
Kim Hall, Cottonwood Co. EM
Jim Reinert, Murray Co. EM
Dallas Schellberg, LQP Co. SO/EM
Kevin Vickerman, Murray Co.
Kent Wilkening, Nobles Co. SO/RAC Chair
Ron Antony, YMC Co./RRB Chair
Tammy VanOverbeke, Lyon Co. EM/FA
Evan Verbrugge, Rock Co. SO
Etc.

Meeting called to order by Kent. There is a quorum present.

Motion by Mark M. on behalf of RAC and second by Evan to approve agenda. Motion carried.

Kent stated that the Statewide Conference in St. Cloud was great and the tabletop exercise held 5/03 was excellent. He attended the OTC meeting on the 11th and our participation plans were presented and they all were approved and will go on to the SRB for approval on 5/27. SHSP grant applications by Murray and Chippewa counties were approved and will be moved on to the SRB for approval 5/27. There have also been 2 new types of radios added to the approved equipment list.

Ron reported on the leadership meeting he attended in St. Cloud on 5/10. He said there was a good crowd there. 157 of 300 something towers are now on the air. There will be a seat available on the SRB 3 – 4 years out. Still exploring the regional grant admin./coord. concept. Murray County is getting the equipment to program radios. Maybe each county does not need to purchase this equipment. There is no standard that says the System Admin./Mgr. needs to program the radios. They are just the point of contact. We can combine the duties with the LSA. (local system admin.) Each county must appoint a system administrator but they can be shared with other counties. We can form ad hoc committees of these people.

The SRB has hired a grants specialist. Martha Nzimbi. She can assist with grants. The SRB is also interviewing for a tech person. Alex tech school is working on developing web training. FEMA Fire grants will need to be much more detailed in the future in order to make it through the process.

Counties will need to develop ordinance planning requirements for all new construction of 800 Mhz capable towers.

Jeff L. reported for the Users Committee: they had a good meeting last night. Fire personnel from Bloomington and Kandiyohi Co. gave an overview of the steps they took to get on board with ARMER. Intrinsic (won't activate explosives) radios are a must. Fleet mapping should be kept very simple. The meeting was very good. Next month presentations from EMS agencies and 911 dispatchers will be given to get that point of view. Owner Operator committee is moving forward on the plain language standard.

Steve B. reported that last month he tested some areas down here for coverage with the new radios. Nobles County worked very well even being short 2 suggested towers. Kent said it was very impressive. Amy took a radio into South Dakota and it worked very well.

Marv made the motion to approve paying the submitted bills on behalf of the RAC and second by Rob. Motion carried. Same motion on behalf of RRB by Jim K. and second by Jeff L. Motion carried.

Discussion to clear up confusion on radio control stations – this money has been given to counties.

Mark G. with MN DOT reported that 12 towers are up and 6 more will be done soon. SWMN will be getting 6 more next year and the rest will be coming later.

WHAT'S NEXT: Steve B. reported that we are at the point of thinking about the next stage. Within the next 26 months we all will be migrating to ARMER. We need to start exploring regionalized training, etc. Anyone that uses a radio will have to receive training. This training should be done close to when final migration takes place so folks can retain the new knowledge. Some basic (big picture) training can be done regionally with big groups. On-line

training is being developed. County commissioners need to be involved to determine funding and our group needs to work towards devising a regional schedule & who will maintain this schedule, etc. Kind of a system manager group. Look at an Aug. – Sept. regional training schedule. The IECPG county grants pay for training. We are still looking at the (TTT) train-the-trainer concept. Training committee needs to look at TTT strategy, etc. Possibly MNSCU will get into the training on this? Harry has been working on getting some persons interested. Tom Hanna reported: RRB can pay cost of trainers with guidelines on minimum # of classes they have to teach, cross border issues, etc. Need a policy on how to provide training done through the Owner Operator and User Committees. Get any ideas you have on these issues in writing to Kent.

The Statewide Interop Conference in St. Cloud had over 360 registrants. Looking at May 9 – 11 for next year. We need to appoint a planning person for this conference soon. Any ideas on this conference should be brought to Tom.

Marv reported that we did not get the sales tax exemption on our equipment. Rob stated that the legislative justification on this was that we can use grant funds for this. They will bring this issue back next year.

Steve B reported again that border (state) counties need to get together with Steve and get discussion started.

Kent reported that he is working on getting our grant status information on our webpage.

Owner Operator committee finished working on the plain language standard. They recommend adopting the same as the state with a few exceptions. The exceptions are based on officer safety/privacy. Discussion on NIMS compliance - clearly states that no 10 codes are to be used. Grant applications all must be NIMS compliant. 10 codes can only be used within an agency. *Marv made a motion on behalf of the RAC to send it back to the O/O committee with our concerns, second by Dallas. Motion carried.* The draft that they came up with will be on the website.

Records retention standard discussed The O/O committee recommends that the county keep their own records. The POC (point of contact) for the county can be the keeper of the records. Tech. services can be shared by counties.

Marv made a motion on behalf of the RAC to table this recommendation. Mark M. seconded this motion. Motion carried.

Mike M from GeoComm presented the LQP participation plan. In respect of time, we skipped the power point.

Following presentation Marv made motion to approve the plan on behalf of the RAC, Dan DeSmet seconded. Motion carried. Gary S. made the motion to approve the plan on behalf of the RRB, Jeff L. seconded. Motion carried.

Cottonwood County made a presentation to request approval of a grant for \$175,000 to make the link to the tower and \$40,000 for radios. 50 % infrastructure.

Marv made a motion on behalf of RAC to approve this grant, second by Dallas. Motion carried.

Jim K. made same motion on behalf of RRB, second by Curt B. Motion carried.

Jackson County made a presentation for the same grant requesting approval.

Jason P. made a motion on behalf of the RAC to approve this plan, second by Evan. Motion carried. Kevin V. made a motion on behalf of the RRB to approve the grant, second by Loren. Motion carried.

Lyon County made a presentation for the same grant requesting approval.

Rob made a motion on behalf of the RAC to approve the grant, second by Dan DeSmet. Motion carried. Jeff L. made same motion on behalf of the RRB, second by John S. Motion carried.

Discussion on how to deal with matches on grants. We need to begin to build budgets. As of now we have \$1000 annual per entity. There needs to be discussion by County Commissioners on match funding.

Dan A. reported that he would like approval to apply for #'s from the SRB for standards on the Region V EM talk group.

Marv made a motion on behalf of the RAC to approve Dan applying with the SRB for #'s for the EM talk group. Second by Dallas. Motion carried. Paul S. made same motion on behalf of RRB, second by Jeff L. Motion carried.

There are more standards ahead to move to the committee. A Systems Manager group needs to be formed.

Tom Hannon recommends that this become a sub-committee of the O/O and be a formalized, legitimate committee. There is lots of work ahead for them.

Dan DeSmet made a motion on behalf of the RAC to adjourn, second by Mark M. Motion carried. John S. made same motion for RRB, second by Jim K. Motion carried.

NEXT MEETING JUNE 23

1:00 PM

LYON COUNTY LEC