

**Southwest Minnesota Regional Radio Board  
Assigned Representative Expense Reimbursement  
Authorization  
March 25, 2009**

**It shall be the policy of the Southwest Minnesota Regional Radio Board that certain expenses for individuals selected to represent the Southwest Minnesota Regional Radio Board and the Regional Advisory Committee shall be reimbursed as follows:**

- 1. All requests for reimbursement of expenses shall be on a form approved by the Southwest Minnesota Regional Radio Board (attached hereto) and submitted on a quarterly basis to the appropriate representative of the administrative fiscal agent (Lyon County).**
- 2. All requests for reimbursement shall be processed in accordance with the standard policies of the administrative agent.**
- 3. All reimbursement shall be consistent with the current approved reimbursement policy of the Southwest Minnesota Regional Radio Board.**
- 4. Individuals requesting reimbursement must not be eligible for expense reimbursement through their employer or appointing agency.**

**Reimbursement of expenses under this authorization is limited by the availability of funds for this purpose specifically budgeted by the Southwest Minnesota Regional Radio Board or obtained from grant sources dedicated to payment of expenses consistent with this policy and grant requirements.**

**This authorization includes the following:**

- 1. Representatives serving on the SRB Operations and Technical Committee.**
- 2. Representatives serving on the SRB Interoperability Workgroup.**
- 3. Representatives serving on the SRB Grant Workgroup.**
- 4. Representatives serving on the SRB Training Advisory Workgroup.**
- 5. Representatives selected by the SWMN-RRB to attend SRB meetings.**
- 6. Chair and Vice Chair of the RRB, RAC and User Committee attending meetings of all Regions to coordinate and develop policy, standards, procedures and affect planning and training evolutions.**

**This authorization adopted by the Southwest Minnesota Regional Radio Board effective \_\_\_\_\_, 2009.**