

Southwest Minnesota User Committee
Meeting Minutes April 21, 2009

The Second meeting of the Southwest Minnesota User Committee was called to order by the committee chairman, Jeff Lammers at 1842. Members in attendance registered at the door.

Jeff discussed the need to appoint Deb Winter as secretary for the committee due to the lack of interest from within the committee. Her duties will involve taking minutes, assisting with the website and posting information as needed.

Roll Call

Deb began the roll call by County. Members that were present and assigned to be members of the user group were identified. **Chippewa** – Gwen Olson, Jason Kurtzbein, **Cottonwood** – Mark Marcy, **Jackson** – not present, **LacQuiParle** – not present, **Lincoln** - Dustin Hauschild, Chuck Debates, Guy Harding, **Lyon**- Robin Giefer, Nick Seaton, Dale Johnson, Dale Louwagie, **Murray** – Kevin Haney, Randy Donnahue, **Nobles** – Ed Busch, Brian McCarthy – **Pipestone** – not present, **Redwood** – Jeff Lammers, **Renville** – Gayle Deal, Scott Waibel, **Rock** – Terri Ebert, Barry Holmgren, Ed Kraayenhof, Dan Nath, Brian Soehl , **Yellow Medicine** – Marty Duneberger, **City of Marshall** – Rob Yant, Tim DeSaer, Dan DeSmet, **City of Worthington** – Jason Beckmann, Larry Rogers

The minutes of February 17, 2009 were read. Marty Marcy made the motion to approve the minutes, Scott Waibel second the motion. Motion carried.

The agenda was presented by Jeff Lammers. Time was allowed for open discussion on the agenda, with no changes made. Gayle Deal approved the agenda, Scott Waibel approved.

(Ron) SWMNRRB stated that the reimbursement forms that have been used by the county have been approved by the RRB for mileage reimbursement. The mileage rate will follow the federal guidelines of .55/mile. Car pooling is encouraged, but not mandated. There was also some discussion that thru the RRB there will be a committee set up to handle training requests. There was not further discussion.

(Ken) SWMNRAC brought an update for their earlier meeting at 4:30. He encouraged any sheriff departments to submit individuals to the user committee thru the normal process, He will be submitting the recommendations he has to the Radio Board for final approval at tomorrow's meeting (Wed April 22 at Lyon LEC) There will be a meeting in St Cloud on Mon (April 27th) and in Roseville (April 29th)

(Steve Borchardt) RFP has been organized. He encouraged all to work together to establish a Regional Plan. He encourages open discussion with what works, what doesn't, talk thru problems, and interact with other agency. Our goal as a user group is to give direction to the Radio Board with what is needed. Steve encouraged members to work with fellow co-users to decide on a direction. Steve was impressed with the core group that was present. It was clarified that if a county chooses not to use its grant dollars, those (baseline – non 20% included) dollars can be applied for by other counties. All counties that received grant dollars will be required to meet the 20% match.

Jeff reiterated that Tom Hannon and Steve Borchardt are a “back bone of support” for this user group to provide us with the knowledge needed to give us good direction.

OLD BUSINESS

Jeff asked that the By-Laws be tabled for tonight. He had a copy present, but would like a chance to “tweak” them for our user group prior to submitting them for approval. Motion was made to table the by-laws for this meeting by Scott Waibel and seconded by Gwen Olson. Motion carried.

The IECGP Grant runs from now thru 2010. This amount is \$72,556. Mileage reimbursement will come from this fund. A motion was made by Scott Waibel to put the reimbursement slip on the website so everyone can access it. Gayle Deal seconded the motion. Motion carried.

NEW BUSINESS

Tower site update was provided by Tom. A handout was present if anyone wanted to take the information. The towers are about 1 ½ years out before they are fully operational. There maybe towers up earlier, but there has been no commitment. Some tower sites still have to be secured by the counties.

At the RAC meeting 34,574.20 has been approved for each county. The required match is 8,643.50 totaling 43,217.73. This grant is specific to 700-800 MHz radio. Tammy has applied for and we have received what grant dollars there is available. Additional grants and/or writing of grants will be visited at a later time.

Training – addressed earlier

WEBSITE – Kent

Advised the website will be ready to access shortly

Acronyms

Jeff as asked for a list of acronyms for all users. Steve Borchardt advised that there is a very comprehensive list on the ARMER website... www.srb.state.mn.us

There was no additional new business.

A discussion was held on the next meeting. It was decided to continue inline with the RAC meeting as well as the RRB meeting to allow Steve and Ron to be present to assist us in moving forward.

Motion was made by Dan DeSmet to set the next meeting for May 27 at 6P at the Lyon Co. LEC. It was seconded. Motioned carried.

Prior to the motion being made to adjourn, Jeff introduced Tom Justin who gave an extensive power point presentation on Basic Fleet Mapping. Motion was seconded to adjourn the meeting. Motion carried. Meeting ended 1930.

Respectfully submitted,

Deborah Winter
Recording Secretary