

Southwest Minnesota User Committee  
Meeting Minutes May 27<sup>th</sup>, 2009  
Lyon County Sheriff's Office – Training Room

The Third (3<sup>rd</sup>) meeting of the Southwest Minnesota User committee was called to order by the committee chairman, Jeff Lammers at 1830. Members in attendance registered at the door. A copy of the Acronyms were available as a handout.

**Roll call:**

Roll call was completed by county. **Chippewa:** Gwen Olson, Jason Kurtzbein; **Cottonwood** – Mark Marcy; **Jackson** – not present; **LacQui Parle** – not present; **Lincoln** – Dustin Hauschild; **Lyon** – Dale Louwagie, Robin Giefer; **Murray** – Kevin Haney; **Nobles** – Ed Busch, Brian McCarthy; **Redwood** – Jeff Lammers, John Krohn; **Renville** – Scott Waibel; **Rock** – Brian Soehl; **Yellow Medicine** – not present; **City of Marshall** – Rob Yant, Tim DeSaer, Dan DeSmet; **City of Worthington** –Larry Rogers, Jason Beckmann

The minutes of April 21, 2009 were read. A motion was made to approve the minutes as submitted. Scott seconded the motion. A Motion was made to accept tonight's agenda with no additions made. Motion was seconded.

Ron was not present from the Radio board for an update.  
Kent was not available from the RAC committee for an update.

Jeff stated that at the earlier meeting there were training topics discussed. Along with classroom training, It has been mentioned to organize a Vendor fair. This would allow experts in various areas to provide the opportunity to demonstrate equipment and to field questions.

ARMER Steve Borchardt offered his assistance in providing our group with some radio basics. He has a classroom presentation (PowerPoint) on radio basics 101. He would be willing to help facilitate a training on VHF vs 800.

There has very positive feed back on Tom Justin presentation on mapping presentation he did at the April meeting.

Training continues to be a topic for discussion. Steve Bochartd had high recommendations to move forward with support from Harry Algyer . Harry Algyer is contracted with the state to provide outstate training. He is willing to assist us in training our training needs. His proposed providing us training that will be pushed out over the summer period. A full training will be provided to understand the difference between VHF and 800.. He would like our counties to know WHAT our options are and what is passed up if counties do not implement 800 to make informed decisions. Following Tom's presentation, there is a table talk to begin putting together a talk group plan.

Steve stated that in Southeast, the user committee has \$3,000 approved for training use from the RRB. This allows the committee to move forward with deciding training needs without the need to obtain further approval from the RRB. Steve suggests that a training sub committee be considered before fall.

Jeff did remind those in attendance that we need to obtain initial information from our counties to determine a possible direction. Bringing that information back to the trainings will help our group to understand how we need to communicate with agencies and neighboring counties.

Renville had no idea of direction, Lyon is leaning 800, Lincoln is waiting to see what happens with state budget, Nobles has recently purchased new narrow band equipment are happy with it. & Noble County Public works 800. Chippewa, Worthington were "wait and see" Cottonwood wrote a grant in favor of Armor. And they also mentioned there was more grant opportunity. The city of Marshall is leaning toward Armor and will continue coordinating with other agencies such as Fire, Ambulance & Police.

Steve stated that a large portion of our area will NOT be compliant by the suggest 2012 deadline as the projects are running behind schedule.

Paging systems along with radio need to be updated. Understanding is that the paging system will stay in the VHF system for paging alone. Steve asked that each county bring back to the next meeting the radio frequency and paging frequency. Steve reviewed the counties' choices for paging.

- 1.. Stay analog and go narrow band. (how old is it?? 8 years is the cut off) if you have current programmable pagers their good.
2. Migrating to VHF – P25 digital, (need own transmission gear)
3. Migrate to ARMER

We need to understand the trunk world. We need to organize a regional Zone Fleet map.

### **New Business**

- A. Tower Site Update – Jan 2010 towers should be up and running. MN Dot rep was at the RRB meeting earlier today. He projected Milan, Granite, Echo, Marshall, Tracy, Slayton, Chandler Rushmore, Windom & Brooster would be up. Steve feels like that is a little aggressive according to how things are developing.
- B. Funding & Grant Writing Update –
- C. Steve & Tom will continue to work with us to help develop direction. Tom will implement several training through out the upcoming months to bring us forward.
- D. The website is up and running [www.swmnradio.org](http://www.swmnradio.org) The minutes of all three groups are posted on this website. Jeff will try and send the agenda out via email.
- E. Acronyms were provided as handout
- F. There was not other items of interest being brought forward.

Harry gave an overview of his past qualification. Harry is here to provide us with structured training to enable us to move forward.

1. We need to assess what your need
  - a. Digital
  - b. Trunking
  - c. Talk Groups
2. Determine who we need to talk to
3. Determine who we may want to talk to in addition to our local communications as it is now

Harry has offered to put together scenarios to help facility the TICP (Tactical Interoperable communication Plan)

A motion was made to have a Table Top meeting on June 24<sup>th</sup> to begin the process of developing the TIC On July 22<sup>nd</sup> Steve will give a PowerPoint presentation on Radio 101. both meetings are scheduled to begin at 6:30 P.M. A motion was made by Marc t and seconded by Rob Yant.

Cottonwood County has worked with setting up mapping. Mark Marcy offered to help Harry organize the table top training.

Rob Yant will make sure the training room is open.

Motion was made by Scott at 7:50 to adjourned the meeting. Seconded by Gwen.

Recording Secretary  
Deborah Winter